

Club rules *Revised 2020*

1. Name

“STANDARD ATHLETIC CLUB”, situated at Route Forestière du Pavé de Meudon, 92360 MEUDON-LA-FORÊT.

2. Purpose and Ethos

The Association is an English-speaking sports and social Club whose members shall be primarily of British, **Irish** or Commonwealth nationality. The Club Rules outlined below (referred to in the French Statutes as the *Règlement Intérieur*) describe our principal aims.

In an **international context** the Club shall provide for and promote:

- the organisation and practice, for adults and children, of tennis, football, cricket, golf, squash and any other sporting activity deemed appropriate by the Management Committee (referred to in the French Statutes as the **Conseil d'Administration**);
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- regular training in the above disciplines, in order to prepare members for competitive or non-competitive sports events at local, regional, national or international level;
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- the development through sport of members' physical, mental and social aptitudes, thus contributing to broader social integration;
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- a sense of responsibility, initiative and public-spiritedness in all members, by encouraging them to take an active part in the running of the Club;
- the **promotion of** non-sporting activities such as bridge, chess and snooker.

The Club ethos shall be one of mutual respect and fair play among all members, in every aspect of Club life.

The Club shall hold regular meetings, **produce regular newsletters**, organize competitions, presentations and talks, and arrange for **any other appropriate event**.

3. Membership

The Club shall comprise full, social, seasonal, country, guest and honorary members.

Full members shall be entitled to take part in all sports and social activities of the

Club.

Social members shall be entitled to use all of the facilities of the Club except those allocated to field sports, tennis and squash.

Only cricket, football, squash and fitness may have seasonal members, who may only attend the Club to take part in their sport.

Country membership shall be reserved for Club members whose permanent domicile is outside the Ile de France. Country members shall not use the Club more than 6 times in one year. Failure to observe this rule may lead to membership reclassification or expulsion.

Temporary membership may be conferred by the Management Committee.

Honorary membership may be conferred by the Management Committee on the basis of outstanding services rendered.

Within these categories, and in particular for fixing subscription rates, anyone under the age of 5 years on January 1st is an infant member, anyone over the age of 5 years and under 11 years on January 1st is a child member, anyone over the age of 11 years and under 20 years on January 1st is a junior member and anyone over the age of 20 years and under 30 years on January 1st is a young adult member.

Application for membership shall be proposed by one and seconded by another member of the Club. Any application thus proposed and seconded shall be submitted to the Management Committee for decision by majority vote. The Management Committee shall have absolute discretion to refuse any application without stating its reason for doing so. Priority membership shall be given to persons of British, Irish or Commonwealth nationality.

The Management Committee may also establish quotas of members of a nationality other than British, Irish and Commonwealth and, subject to vacancies existing in the relevant quotas, may admit persons of other nationalities, priority being given to spouses and dependants of British, Irish or Commonwealth members. The order of this priority shall be based on the dates of first membership of the Club of related British, Irish or Commonwealth members. An important criterion for prospective members is that they be conversant in English.

Any junior member shall, at the end of the calendar year in which he or she attains the age of 20 years, be obliged to apply for membership of the Club and pay the appropriate entrance fee. His/her admission shall be decided by the Management Committee.

All new members shall be provided with a copy of the Club Rules.

4. General meetings

- a) The Annual General Meeting shall take place before the end of June **each year**.
- b) At least four weeks' notice of an AGM shall be given to members in writing. The notice shall include the **provisional** agenda for the meeting.
- c) **A copy** of the accounts of the year under review shall be displayed on the notice board in the Clubhouse at least 15 days before the **AGM** and shall be given to any member on request before the meeting. Together with the **provisional** agenda, members shall receive all relevant financial and statistical information necessary for the individual items to be fully debated at the meeting. This shall include the **forecast** of the **income** and **expenditure**, and **cash flow** for the current financial year, and the proposed annual subscription for the following year.
- d) Minutes of all General Meetings **shall be circulated to all members electronically and displayed on the notice board** within a month of the meeting and be taken as approved if no written objection is received by the Secretary within a further month. The **Minutes shall** remain on the notice board until the following **General Meeting**, at which there shall be a vote to approve any remaining objections **or proposed amendments**. **The notes and recordings made by the minute-writers during any General Meeting shall be preserved until the draft Minutes have been definitively approved.** .
- e) An Extraordinary General Meeting may be convened at any time by the Management Committee (Rule **8**) or at the request of no fewer than 50 members of the Club. **Members shall be notified of said meeting within 15 days**. The meeting shall be held within 45 days **of notification**.
- f) All **General Meetings** shall be chaired by the **Honorary** President or, in his/her absence, by a Vice-President. All **full and social adult members shall be eligible to vote**. A quorum shall exist whenever at least **10% of members entitled to vote are present or represented**.
- g) Except for any amendment **to** the Statutes (see Rule **13**) the decisions of the **General Meetings**, including the election of officers, shall be taken by simple majority vote of members entitled to vote who are present or **represented** at the **General Meeting**. Members present may cast up to three votes by proxy.

5. Officers

a) Honorary President

The Club shall have an Honorary President **whose role shall be to oversee the work of the Management Committee and report back to members**. The Honorary President

shall not have a vote at Management Committee meetings.

- b) Vice Presidents
- c) Secretary
- d) Treasurer

The Honorary President, Vice-Presidents and Secretary shall be of British, Irish or Commonwealth nationality.

6. Management Committee

a) All members of the Management Committee shall be elected at an AGM for a period of two years.

b) The Management Committee shall be composed of the Honorary President, two Vice-Presidents, Secretary, Treasurer, and between four and seven members (hereinafter referred to as “elected members”).

c) Candidates for election as officers and elected members shall be proposed and seconded in writing at least five days before the AGM and the Secretary shall for this purpose display a suitable notice in the Clubhouse.

d) If the number of duly proposed and seconded candidates for election as officers or as elected members is insufficient, additional candidates for any vacancies remaining unfilled may be accepted at the AGM itself, notwithstanding the requirements of at least five days’ notice laid down in sub-paragraph c).

e) Notwithstanding sub-paragraph c), an unsuccessful candidate for election as one of the officers may stand as a candidate at the same AGM for membership of the Management Committee, as an elected member, provided he or she was duly proposed and seconded as a candidate for election as an officer in accordance with sub-paragraph c).

f) If any officer of the Club or any member of the Management Committee is unable to complete his or her term of office, the Management Committee shall be empowered to co-opt a member to replace him or her for the remaining term of the replaced member.

7. Ethical Standards and Conduct

Members of the Management Committee shall be expected to conform to a high standard of integrity, accountability and respect.

8. Management Committee meetings

The Management Committee shall meet at least once a month to look after the general and financial interests of the Club. It may call an EGM at any time it deems fit, subject to due notice. It may also suspend or expel any member for misconduct or non-compliance with the Rules.

Management Committee meetings shall be convened and chaired by its Chairman. One of the Vice Presidents shall be elected by the Management Committee to chair its meetings. In his/her absence, a meeting may be convened and chaired by the other Vice President. Fifty per cent of its members plus one shall constitute a quorum at Management Committee meetings. The Honorary President may at any time convene a Management Committee meeting.

Minutes of all Management Committee meetings shall be prepared by the Secretary and submitted for approval by the Management Committee before being posted on the notice board.

9. Section Committees

There shall be Section Committees for tennis, cricket, football, squash, golf, bridge, snooker, fitness and children's activities, the members of which shall be elected at sectional AGMs.

The Section Committees shall be coordinated by a member of the Management Committee.

All requests for funds from the Club budget shall be submitted to the Treasurer. The section accounts shall be supervised by the Treasurer who shall be provided with those accounts annually.

10. Fees and Subscriptions

An entrance fee shall be paid by all adult full and social members on joining the Club. In the event of a member leaving and subsequently rejoining the Club no additional entrance fee shall be due. The amount of the entrance fee shall be determined by the Management Committee.

Subject to the approval of an AGM, the Management Committee shall be authorised to increase or decrease the subscriptions. Current rates shall be displayed on the Club notice board. The subscription levels for a given year shall be determined at the AGM and remain in force until the subsequent AGM.

Further income requirements in any year shall be subject to approval by members and considered as exceptional levies.

Temporary membership for a period of less than one year may be granted by the Management Committee. Temporary members shall pay an appropriate subscription but shall have no voting rights.

Subscriptions shall be due on 1st September. No member whose subscription is in arrears shall be entitled to any privileges of the Club and the Management Committee may expel any member whose subscription is not paid within three months of the due date.

All members shall pay their subscriptions to the Club.

11. Club Finances

The Treasurer shall account for all sums received and paid by him on behalf of the Club. The Treasurer's accounts shall be verified by an auditor who shall be appointed at the AGM. The Management Committee may at any time call on the Treasurer for a statement of the financial position of the Club.

All regular expenditure shall appear on the budget and require prior approval by the Management Committee.

The creation of any new employee posts shall require prior approval by the Management Committee. If the creation of new post(s), including related charges, increases the annual payroll by more than €50000 prior approval of members shall be required at a General Meeting.

All hiring and firing of staff shall be subject to Management Committee approval. Casual staff on an employment contract not exceeding 3 months may be hired with the approval of a Vice President or the Treasurer.

Any project, capital or other, involving expenditure of up to €5000 shall be authorised by the Treasurer and one of the Vice Presidents. Any capital or other expenditure between €5000 and €25000 shall be authorised by the Management Committee. Any project, capital or other, involving expenditure in excess of €25000 shall be submitted to a General Meeting for approval before funds are committed.

12. Members' Responsibilities and Liabilities

The Club shall assume no responsibility for any accident which may befall a member or a visitor while on the Club premises or grounds or in the practice of any sports, games or matches organised by the Club. The Club shall not be held liable for the loss of any personal effects left on the Club premises or grounds.

Members shall be held financially liable for any damage caused by themselves, or any person in their care and/or control, within the clubhouse, land or outbuildings.

Parents shall be responsible for their children and ensure appropriate supervision of their conduct while on Club premises. Parents shall be held financially liable for any damage caused to Club property by their children.

Dogs and other animals shall not be allowed on the Club premises.

13. Opening and Closing times

Opening and closing times of the Club premises shall be determined by the Management Committee and posted in the Clubhouse.

14. Guests

The Management Committee shall establish and display regulations for **guests**. Members shall not be limited **as to** the number of guests they may invite, but no individual guest may be invited more than 6 times per year. The corresponding guest fees shall be paid upon arrival at the **Club premises**.

15. Amendments to the Statutes

Notification of any proposed amendment to the Statutes shall be received by the Secretary at least **one month** before the date of a General Meeting. **The Statutes may be amended at any General Meeting by a majority of members present or represented, provided that the quorum of 10% of members entitled to vote is met.**

In contrast to the Statutes, the Club Rules may be amended by decision of the Management **Committee**.

16 Dissolution

The Association may only be dissolved at an Extraordinary General Meeting by a two-thirds majority vote of all members entitled to vote . If the quorum is not met a second Extraordinary General Meeting with an identical agenda shall be convened within 15 days. On that occasion decisions may be taken by absolute majority, provided that the quorum stipulated in Article 10 of the Statutes is met.

The procedure for dissolution and liquidation of assets shall comply with Article 9 of the Law of 1 July 1901 and the Decree of 16 August 1901, in accordance with Article 15 of the Statutes.

One or more receivers shall be appointed by the Extraordinary General Meeting and any net assets shall be transferred to a non-profit organisation, an association with a similar purpose or a charitable work chosen by the members. No member shall be entitled to benefit from any assets remaining after liquidation.